



THE BHARAT SCOUTS AND GUIDES

North East Regional Headquarters

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President : DR. ANIL KUMAR JAIN, M.P. (Rajya Sabha)

Chief National Commissioner : DR. K.K. KHANDELWAL, IAS (Retd.)

Ref no:-BSG / NER / Circular No. -08/ 763 / 2020-21

Date: - 05/01/2021

To
All the State Secretaries
The Bharat Scouts and Guides
N E Region

Sub: **FBM-ABC Workshop for Unit Leaders and Peer Educators - reg.**
Ref: **Virtual Meeting Conducted on 04th January 2021 at 3:00pm with the FBM-ABC Trainers of the Region.**

Sir,

New Year Greetings from the N E Regional Headquarters of BSG, Guwahati.

After a long fights with Covid-19 slowly we are now back to normal life. We are very happy to inform you that National Headquarters of BSG takes initiative to train unit leaders about “**Free Being Me - Action on Body Confidence**” an Educational Programme created by World Association of Girl Guides and Girl Scouts (WAGGGS) in partnership with Dove and we have planned to organise Workshop in State/District level to give wide implementations of Free Being Me by **February 2021** which was suppose to conduct before December 2020 but could not materialize due to covid-19 pandemic. The details of the workshop are mentioned hereunder. The Trainers/Peer educator who attended National/Regional level workshop earlier may conduct the State/District level workshop or you may write to us for the trainers.

THEME : “A World free from appearance –related anxiety for Children”.

Goal : To empower Girls and Boys to reach their full potential by strengthening their body confidence and self- esteem.

Name of the workshop:- FBM-ABC Workshop for Unit Leaders and Peer Educators.
Terms and Conditions to organize the Workshop at State/District Level –

Active Unit Leaders or Rovers/Rangers may be invited for the workshop, after the workshop they will train the Cubs/Bulbuls and Scouts/Guides in units. **For one Workshop -**

1. No. of Candidates – 50(Fifty).
2. No of Staff – 05 (five).
3. No. of Days – 03 (Three) Days, Day to day programme attached.
4. Financial Support from NHQ:-
 - I. Rs 100/- per head per day for food.
 - II. RS 25/- per head for Stationary & Misc. Exp.
 - III. Rs. 50/- per head for Water Electricity Charges
 - IV. Rs. 200/- per head for Travelling Exp. maximum or actual T.E. whichever is low. **(T.E. will be paid as per NHQ Norms)**

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5. Fee – For Scouts- Guides Welfare fund –Rs.280/- per head to be collected from Unit Leaders & Rs. 180/- per head to be collected from the Rovers and Rangers and submitted to RHQ.

6. Camp Report and accounts to be submitted after completion of the workshop with following documents:-

- I. Camp Reports as per Prescribed Performa (Annexure- I)
- II. List of participants as per Prescribed Performa (Annexure- II)
- III. List of Staff as per Prescribed Performa (Annexure- III)
- IV. Camp Report in soft copy by E-mail including list of Participants and Staffs.
- V. Action photographs and Videos (digital copies) by- E-mail.
- VI. Utilization Certificate from the State duly signed by the State Secretary along with SHQ money receipt. (Annexure- IV)
- VII. Accounts of the Workshop i.e. vouchers and bills, T.E. Bill etc. have to be maintained at State Level. NHQ may ask to submit the detailed accounts for Audit purpose.
- VIII. List of certificates issued with certificate numbers duly signed by the Trainer/LOC. (Annexure- V)
- IX. Day to day programme.

7. Strictly follow the protocol set by local administration for covid-19.

8. Undertaking may be taken from the participants to implement at least to his or her Unit within one month of the workshop attend.

You are requested to submit the proposal with the following details on or before 15th January 2021. Workshop will be allotted on the basis of first come first serve basis.

1. Date, Venue (with address) and proposed LOC for the workshops.
2. Name and Contact No. of the person responsible for the workshop in that areas
3. Account details for transfer the sanction amount in time.

We are sure that the State Coordinator of FBM-ABC of the state will decide the Workshop required for your state discussing with the State Training Commissioner(S&G) and State Organising Commissioner (S&G) to achieve the set target by March 2021 and will submit a State Plan in the stipulated time. I am sure, State Associations will fully utilize the opportunities and conduct workshops successfully.

Please feel free to talk to us to clear any doubts in this regard.

Thanking you,

Yours Sincerely,



(Analendra Sarma)
Assistant Director, NER

Encl :- as stated above.

Copy to the Director, BSG, for kind information please.